



**CONCEPT DOCUMENT
FOR NEW PRIMARY SCHOOL**

**REQUEST FOR
QUOTATION (RFQ)**

RFQ #: LI 01/23	SUBMITTED TO: Kouga Windfarm Community Development Trust (KWFCDT) ON EMAIL BELOW: INFO@KWFTRUST.CO.ZA
DATE: 14 DECEMBER 2023	
NEEDED BY: 19 JANUARY 2023	SUBMITTED BY:
PROJECT: CONCEPT DOCUMENT FOR THE NEW PRIMARY SCHOOL	

RFQ DESCRIPTION

The Kouga Windfarm Community Development Trust has in past three years invested over R25m in the education pillar to alleviate some of the challenges that continue to be faced by the department in the Kouga District. In September 2022 the Department of Education Kouga District submitted a proposal and request to KWFCDT to fund the construction of four new schools which are needed in the area due to overcrowding and the prevalent gangsterism happening in the Humansdorp High School.

In September 2023 the Trust Board approved in-principle the request to build a new primary school for the department, subject to the Trust's Ts & Cs, after noting the following factors:

- No new schools were built in the past 30 +years within Humansdorp.
- The need has tripled, and the existing infrastructure is not coping under the strain of overcrowding.
- The school earmarked for decongestion accommodates \pm 1300 leaners causing both a learning and health hazard.
- Primary schools were built to accommodate \pm 650 learners and high schools were built to accommodate a maximum of \pm 700 learners.
- The community has developed and expanded to the extent that the current schools cannot handle the growth in learner numbers.
- The infrastructure, specifically the ablution facilities were not built for the current learner numbers and needs to be upgraded.

The Trust's theory of change in the provision of a new satellite school has the following objectives:

- 1.The Trust aims to decongest the existing Primary Schools thereby improving the learning environment, learning outcomes and ultimately the results of that school.
- 2.Secondly, the Trust envisages a public primary school developed to Model C standards, where the poorest child in that community can be able to access a good quality education.
- 3.Thirdly the Trust seeks to shape the model of curriculum implementation through intentional support and continuous development of teacher-learner interface.
- 4.Lastly, the Trust seeks to create a benchmark school of excellence at a primary education level.

The Trust is thus seeking a service provider to develop the concept further into what this intervention will entail, not limited to the following strategic elements to the School's Governance and Operations:

- I. Legal and regulatory matters pertaining to the proposed type of school
- II. Organizational vision, culture, ethos, and objectives for the school

RFQ DESCRIPTION

III. Operations of the school ie curriculum for Grades R-7; approaches to learner classification and recruitment (enrolment) and class sizes, sporting & and cultural programs

IV. Curriculum strengthening programs and implementation with social partners and teams

V. Spaces required for education, and program purposes which will influence the school design and plan

VI. Creating a centre of influence for community development and self-sustenance ie leadership & managerial competency required; staff and recruitment criteria (key staff roles required)

VII. School governance structure and role of Trust

VIII. School governance policies and procedures

IX. School facilities maintenance plan

X. School financial plan and duration of support

XI. Risk matrix and mitigation plan

XII. Any other recommendations

ATTACHMENTS:	
SUBMITTED BY: [NAME, TITLE, COMPANY]	
<p>RESPONSE TO RFQ</p> <p>Service providers to e-mail their response to info@kwftrust.co.za no later than close of business on 19th of January 2024</p> <p>The response to indicate the hours or duration for developing the concept document and the inclusive costs associated with this work. No additional variations will be accepted once a service provider has been appointed.</p>	
RESPONSE BY: [NAME, TITLE, COMPANY]	DATE: